

# **CHER Sponsored Yogi Memorial Prize**

## **Instructions for abstracts**

1. Abstracts should be submitted as a **Word Document** using no more than **300 words**.

(Any abstract with more words may be penalised on scores or not considered for the shortlist at all. A PDF file or other format will be returned to the candidate for resubmission and inevitable delay).

2. Abstracts will not be accepted from anyone with consultant status or from senior researchers with tenure.
3. The work/study should have been completed/or being actively worked upon within the 24 months of the Yogi Memorial day.
4. Abstracts can be submitted by joint candidates. However no more than two speakers may present if the abstract is shortlisted.
5. The names of supervising consultants **should not** be included in the submission.

### **Abstract Content**

6. Title, names of author/s and declaration are **not** included in word count.
7. There are no rules about the structure of the abstract but it **must include**:
  1. Authors' names
  2. Email address and contact number/s
  3. The following declaration:

***"I confirm that the submitted material has not been previously published or presented within a national forum"***

8. CHER recommends the following structure to the abstract: (This structure may not be suitable for some QI projects).

#### **Mandatory:**

1. Title; Author(s)
2. Email address
3. Contact number
2. A background (reason for undertaking the study/work)

**Optional:** methodology; results/outcome; discussion/analysis

**Closure:** author's conclusion/opinion/recommendations

9. Abstracts should be submitted on line to: [CHER@nuth.nhs.uk](mailto:CHER@nuth.nhs.uk) Please provide an email address and contact telephone number.
10. Collated and anonymised abstracts will be submitted to the panel.
11. The four finalists should receive at least 10 days' notice that they have been shortlisted to present their work.
12. Any queries should be submitted to [CHER@nuth.nhs.uk](mailto:CHER@nuth.nhs.uk)